

LIBRARY BOARD OF DIRECTORS SOMERS
PUBLIC LIBRARY BOARD ROOM
JUNE 7,2010

Present: Andy Phillips, Lois Lindell, Mike Gotta, Shirley Warner, Charlotte Stopa, Bob Socha, Tiffany Daly, Robin Provencher and Library Director Francine Aloisa

Dee Moak joined the meeting in progress at 7:08 p.m.

Meeting called to order by Chairwoman Warner at 6:33 p.m.

1. Approval of Minutes: Motion to approve the minutes of the regular meeting of May 3, 2010 made by L. Lindell, seconded by Bob Socha and approved unanimously.
2. First Audience to Citizens: 6 students from Somers High School are auditing this evening's meeting for their class project.
3. Treasurer's Report: T. Daly presented the Treasurer's report, balance sheet, and fundraising expenses to date, which were accepted and filed for audit.
4. Correspondence: S. Warner presented a thank you card from Francine Aloisa for the Board's appreciation gift, and an email received from First Selectman Lisa Pellegrini requesting suggestions for \$42,000.00 to be cut from Selectmen's budget for discussion at June 9, 2010 Director's meeting.
5. Financial Business:
 - a. Approval of invoices: Following a question by B. Socha regarding the \$448.00 charge for the cleaning of windows, a motion to approve payment of invoices made by R. Provencher, seconded by T. Daley and approved unanimously.
 - b. and c. Year to Date Budget and Transfers: Discussion held regarding year to date budget as well as funds transfer from electricity line item and the need for an additional \$1,149.00 for heating oil. F. Aloisa will meet with Lisa Coope in Treasurer's office regarding the status of encumbrances on our line items.
 - d. FY' 10-' 11 Salaries: Following discussion, motion for 3% increase to each salary line item with F. Aloisa authorized to determine individual salary increases for employees made by R. Provencher, seconded by C. Stopa and approved unanimously.
6. Committees. No discussion at this time
7. Building Program.
 - a. Building Committee. B. Socha advised of results of finding in well inspection - a lot of rust and granite sediment. Recommendation made for a boot at the bottom of the well shaft enabling water to flow differently so that sediment will be expelled. Well is only pumping 7 gals/minute but we do not have need for more for irrigation use. Will allow well to run and continue to monitor it.

Further, B. Socha mentioned that in regard to the air conditioning and our concerns with its functionality, we are almost at the 12 month window. On our recent 99° day the condenser

for Phase 2 was not running and F. Aloisa spoke with Cutter Enterprises so they are aware of our ongoing concerns.

F. Aloisa advised that the front push-plates for handicap access ceased functioning and battery replacement was not effective. B. Socha will check push plate.

S. Warner advised that the acoustics in the Blake Room have been presented as a concern and that a UHart professor who gives a class on acoustics would be interested in providing a plan for improving our situation. His students would provide three possible options and there would be no charge for their study or recommendations as it would be a class project.

8. Policy Review. None at this time.

9. Old Business.

a. Teen Room - Monitors. The consensus of the Board is that F. Aloisa will advertise for Library Monitors over the summer. The Board discussed proposed Guidelines for Teen Room Monitors. This item will be continued at September meeting.

10. New Business.

a. Lawn mowing. F. Aloisa advised that the school's mower is too large to reach all areas of our property so discussion ensued to determine whether we should hire someone at \$45.00 per occurrence. An offer to provide this service was made by Ryan Egan. A motion to engage Ryan Egan to mow lawn at \$45.00 per occurrence was made subject to obtaining a written quote and proof of liability insurance from him by A. Phillips, seconded by L. Lindell and approved unanimously.

band c. A motion authorizing either the Chairman or the Treasurer to approve invoices and transfers over the summer months was made by B. Socha, seconded by D. Moak and passed unanimously.

11. Directors Report. Due to F. Aloisa's husband having recently had emergency surgery a motion authorizing F. Aloisa to schedule her working hours on a flexible schedule and to take comp time whenever feasible was made by R. Provencher, seconded by A. Phillips and passed unanimously.

F. Aloisa advised that a \$30,000.00 technology grant has been awarded by the Hartford Foundation for Public Giving and outlined her thoughts for use of those funds, and further advised that the revised Bibliomation loan periods must be implemented by October and made a recommendation that we start effective September 1,2010.

Director's report was accepted as presented.

12. Second Audience to Citizens. As the high school students in attendance had no comments or questions there was no discussion.

13. Adjournment. S. Warner adjourned the meeting at 7:40 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT SUBSEQUENT MEETING.